



To: **Members of the Cabinet**

Notice of a Meeting of the Cabinet

Tuesday, 17 December 2013 at 2.00 pm

County Hall, Oxford, OX1 1ND

Joanna Simons

Joanna Simons
Chief Executive

December 2013

Contact Officer: **Sue Whitehead**
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Membership

Councillors

Ian Hudspeth	<i>Leader of the Council</i>
Rodney Rose	<i>Deputy Leader of the Council</i>
Mrs Judith Heathcoat	<i>Cabinet Member for Adult Social Care</i>
Nick Carter	<i>Cabinet Member for Business & Customer Services</i>
Melinda Tilley	<i>Cabinet Member for Children, Education & Families</i>
Lorraine Lindsay-Gale	<i>Cabinet Member for Cultural & Community Services</i>
David Nimmo Smith	<i>Cabinet Member for Environment</i>
Arash Fatemian	<i>Cabinet Member for Finance</i>
Louise Chapman	<i>Cabinet Member for Policy Co-ordination</i>
Hilary Hibbert-Biles	<i>Cabinet Member for Public Health & the Voluntary Sector</i>

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Friday 27 December 2013 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 28 January 2014

County Hall, New Road, Oxford, OX1 1ND

www.oxfordshire.gov.uk Fax: 01865 783195 Media Enquiries 01865 323870

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or rachel.dunn@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes

To approve the minutes of the meeting held on 26 November 2013(**CA3 to be circulated separately**) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. 2013/14 Financial Monitoring & Business Strategy Delivery Report - October 2013 (Pages 1 - 38)

Cabinet Member: Finance

Forward Plan Ref: 2013/113

Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995

Report by Assistant Chief Executive & Chief Finance Officer (**CA6**).

This report focuses on the delivery of the Directorate Business Strategies which were

agreed as part of the Service and Resource Planning Process for 2013/14 – 2016/17. Parts 1 and 2 include projections for revenue, reserves and balances as at the end of October 2013. Changes to unringfenced grant funding are set out in Part 3 and Capital Programme monitoring is included at Part 4.

The Cabinet is RECOMMENDED to:

- (a) note the report;***
- (b) approve the virement requests set out in Annex 2a;***
- (c) note the updated Treasury Management lending list at Annex 4;***
- (d) approve the removal of a residual debt of £19,650 from the Council's accounts as set out in paragraph 39;***
- (e) agree that the shortfall in revenue grant funding arising from recent unringfenced grant confirmations is met from the Budget Reserve in 2013/14 as set out in paragraph 53;***
- (f) approve the changes to the Capital Programme set out in Annex 7c; and***
- (g) approve the addition of the project development budget for the A34 Chilton Junction scheme in the Capital Programme as set out in paragraph 62.***

7. Service & Resource Planning Report for 2014/15 - 2017/18 - December 2013 (Pages 39 - 118)

Cabinet Member: Finance

Forward Plan Ref: 2013/094

Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995

Report by Chief Finance Officer (CA7).

This report is the second in a series on the Service & Resource Planning process for 2014/15 to 2017/18, providing councillors with information on budget issues for 2014/15 and the medium term. The report sets out draft budget proposals to address shortfalls in funding and other emerging pressures identified over the medium term and provides an update on the latest financial position. The report also provides an update on government consultations and sets out the review of charges.

The Cabinet is RECOMMENDED to:

- (a) note the report and that an addenda will be produced following the announcement of the Chancellor's Autumn Statement;***
- (b) consider the pressures and savings set out in Annex 1 in forming its budget proposals in January 2014;***
- (c) in relation to the review of charges:***
 - 1) approve the updated Corporate Charging Policy;***
 - 2) note those charges prescribed by legislation;***
 - 3) approve the charges where there is local discretion as set out in Annex 2, giving flexibility to the Outdoor Education Centres to reduce the charge from the maximum rate to take account of demand and seasonal factors, and to vary the charges at Hill End to reflect market demands and any increase in costs (up to a maximum increase of 10% above the proposed rate applicable from 1 April 2014).***

8. **New Schools for Great Western Park, Didcot: Shortlist of Academy Trusts** (Pages 119 - 122)

Cabinet Member: Children, Education & Families

Forward Plan Ref: 2013/152

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Report by Director for Children's Services (**CA9**).

New schools for Didcot Great Western Park: approval of preferred provider.

The Cabinet meeting of 18 September 2012 approved a process for the identification of sponsors for new academies to meet the needs of population growth such as this which requires 2 new primary schools and one secondary between 2015 and 2017.

This process has been followed and has now reached the point where preferred providers have been identified from a group of 4 short-listed bidders which were assessed against criteria.

The Cabinet is asked to consider options and agree one of these options which will be submitted to the Secretary of State for Education for a final decision.

The Cabinet is RECOMMENDED to select one of the following options to be submitted to the Secretary of State for Education for final agreement:

Option 1

To recommend GLF Academy Trust to provide all three of the schools to be run as an all-through school which will make provision for pupils from 4 to 16 on three sites on the Great Western Park development

Option 2a

***To recommend GLF Academy Trust to provide the Secondary school and Primary School 1 to be run as an all through 4-16 school.
To recommend GEMS Trust provides Primary School 2.***

Option 2b

***To recommend GLF Academy Trust to provide the Secondary School and Primary School 2 to be run as an all through 4-16 school.
To recommend GEMS Trust provides Primary School 1.***

9. **Forward Plan and Future Business**

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted

at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.
